

We welcome your participation in this year's 23rd year of the Festival of Trees. It's a special event where generosity, volunteerism, goodwill and joy unite to help support a good cause.

The Festival of Trees is an important community fundraising event to support hospice care for our family, friends and neighbors in our community.

Volunteers help the event run smoothly and make it a holiday event to remember.

Please join us as a volunteer this year to help care for people in our community!

Public Viewing Schedule

Wednesday, November 27Noon - 5 pm
Thursday, November 28..... 1 pm - 5 pm
Friday, November 299 am - 5 pm
Saturday, November 30Noon - 5 pm
Sunday, December 1Noon - 2 pm

Special Event Schedule

Butterfly Luncheon at Jefferson Street Inn

Thursday, November 21.....11 am - 1:30 pm

Opening Night Gala

Tuesday, November 26..... 6 pm - 9 pm

Senior Stroll

Wednesday, November 279 am - Noon

Teddy Bear Breakfast

Saturday, November 309 am - 10:30 am

Teddy Bear Breakfast

Sunday, December 19 am - 10:30 am



The mission of the Festival of Trees is to create a holiday tradition to be shared by the entire community for the purpose of generating significant funds to benefit Aspirus Comfort Care and Hospice Services.

ASPIRUS HEALTH FOUNDATION

425 Pine Ridge Boulevard
Wausau, WI 54401
aspirus.org

For information

715.847.2470
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ahf@aspirus.org



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Passion for excellence.
Compassion for people.



You're Invited to Volunteer



November 26 - December 1, 2019

Stoney Creek Hotel & Conference Center
Rothschild, WI

Festival of Trees volunteers are vital to the success of this annual event which has become a tradition in Central Wisconsin.

Please join the special group of dedicated people who bring this festival to life. There are volunteer opportunities before, during and after the Festival of Trees.

Check the tasks and times you are interested in. Sign up online at wausaufestivaloftrees.org or return this form by **October 2nd** in the enclosed self-addressed envelope. A confirmation email or letter with the date(s), time(s) and your job assignment(s) will be sent to you. Jobs will be assigned first come, first serve. **Note: Online sign up will be quicker.**

Name _____

Address _____ City _____ Zip _____

Phone _____ Cell _____ Email _____

- This is my first time volunteering at Festival of Trees
- Please remove my name as a Festival of Trees Volunteer

We will make every attempt to honor your preferences, however, placement cannot be guaranteed.

Volunteer Opportunity Descriptions:

Facility Decorating and Setup (Standing)

- Stack crates for bases, mantels and doors
- Place and drape fabric around tree bases
- Assist decorators with bringing items in on cart and guide to location

Tickets (Sitting)

- Sell admission tickets and ornaments

Greeter (Standing)

- Greet guests and distribute programs
- Collect tickets

Hospitality Attendant (Standing)

- Provide guests with complimentary cookie and beverage
- Collect tickets

Event Closing (Standing)

- Dismantle displays, pack up tree stands, lights, room decorations
- Locate and pickup items to give to customer

Packing Assistant (Standing)

- Box auction items and label with item number
- Help winning bidders take items to vehicle, as needed

Volunteer Dates:

Thursday, November 21

Butterfly Luncheon at Jefferson Street Inn

Coat Check 10:15 am - 1:30 pm

Friday, November 22

Facility Setup 1 pm - 4 pm

Saturday, November 23

Tree Fluffers Noon - 4 pm

Fabric Draping of Stands..... Noon - 4 pm

Sunday, November 24

Decorator Attendant 9 am - Noon Noon - 3 pm 3 pm - 5 pm

Decorator Check-In 9 am - Noon Noon - 3 pm 3 pm - 6 pm

Monday, November 25

Decorator Attendant 8 am - 11:30 am

Decorator Check-In 8 am - 11:30 am 11:30 am - 1 pm

Tuesday, November 26

Opening Night Gala

Door Attendant 5:30 pm - 7:30 pm

Greeter..... 5:30 pm - 8 pm

Table Busser..... 6 pm - 9 pm

Wednesday, November 27

Door Attendant 9 am - Noon

Tree Monitor..... 9 am - Noon

Ticket Seller 9 am - Noon Noon - 3 pm 3 pm - 5 pm

Greeter 9 am - Noon Noon - 3 pm 3 pm - 5 pm

Hospitality 9 am - Noon Noon - 3 pm 3 pm - 5 pm

Thanksgiving, November 28

Ticket Seller 1 pm - 3 pm 3 pm - 5 pm

Greeter 1 pm - 3 pm 3 pm - 5 pm

Hospitality 1 pm - 3 pm 3 pm - 5 pm

Friday, November 29

Ticket Seller 9 am - Noon Noon - 3 pm 3 pm - 5 pm

Greeter 9 am - Noon Noon - 3 pm 3 pm - 5 pm

Hospitality 9 am - Noon Noon - 3 pm 3 pm - 5 pm

Saturday, November 30

Teddy Bear Breakfast

Table Attendant.....8:30 am - 10 am

Volunteer Check-In/Ticket Taker.....8:15 am - 10 am

Tree Monitor.....9:00 am - 10:30 am

Craft/Activity Helper.....8:30 am - 11 am

Face Painter (experience preferred)....8:30 am - 11 am

Public Hours

Ticket Seller Noon - 3 pm 3 pm - 5 pm

Greeter Noon - 3 pm 3 pm - 5 pm

Hospitality Noon - 3 pm 3 pm - 5 pm

Sunday, December 1

Teddy Bear Breakfast

Table Attendant.....8:30 am - 10 am

Volunteer Check-In/Ticket Taker.....8:15 am - 10 am

Tree Monitor.....9:00 am - 10:30 am

Craft/Activity Helper.....8:30 am - 11 am

Face Painter (experience preferred)....8:30 am - 11 am

Public Hours

Ticket Seller Noon - 2 pm

Greeter..... Noon - 2 pm

Hospitality..... Noon - 2 pm

Tree Monitor..... Noon - 2 pm

Closing

Item Pickup Assistant 2 pm - 4 pm 4 pm - 6 pm

Packing Assistant..... 2 pm - 6 pm

Event Closing 3 pm - 6 pm