

# Aspirus General Orientation | 2018

**Aspirus Wausau Hospital Campus**  
**Educational Bronze, Silver & Gold Classrooms**  
**7:30 am**

## Monday – Day 1

*Aspirus Wausau Hospital Campus*  
*Educational Bronze, Silver & Gold Classrooms*

7:30 – 8:00 am	Welcome to Aspirus
8:00 – 8:20 am	Administrative Welcome
8:20 – 8:50 am	Infection Control
8:50 – 9:20 am	Performance Improvement
9:20 – 9:30 am	Break
9:30 – 10:30 am	Service Excellence
10:30 – 11:00 am	Corporate Compliance
11:00 – 11:45 am	Policies and Procedures
11:45 – 12:15 pm	Employee Health
12:15 – 12:45 pm	Lunch
12:45 – 1:15 pm	PC Basics
1:15 – 2:15 pm	Introduction to Lawson Employee Self Service & Kronos
2:15 – 3:15 pm	Retirement
3:15 – 3:30 pm	Wellness
3:30 – 4:30 pm	Benefits

## Tuesday – Day 2\*

*Aspirus Wausau Hospital Campus*  
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7:30 – 9:00 am	HealthStream
9:00 – 9:45 am	Badges/Hand Scanning
9:45 – 10:30 am	Safety/Security
10:30 – 11:00 am	*Computer Lab
11:00 – 11:45 am	Preceptor Luncheon
11:45 am	*Computer Lab
12:00 pm	Employee Health Fit Testing

\* Computer Lab - HealthStream & Prerequisite to EPIC (as applicable)

The duration of the second day of orientation is contingent upon completion of required HealthStream modules and required testing.

